

**PUBLIC WORK SESSION
BURLINGTON TOWNSHIP BOARD OF EDUCATION
March 16, 2016**

I. CALL TO ORDER

The March 16, 2016 Work Session Meeting of the Burlington Township Board of Education was called to order by Mrs. Sherry Knight, Board President, at 6:12PM. in the Board Conference Room, Hopkins Building, located at 700 Jacksonville Road, Burlington, NJ.

II. STATEMENT OF CONFORMANCE

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On January 11, 2016, the Secretary gave notice of this Work Session meeting to be held at 6:00PM. in the Board Conference Room, Hopkins Building. This notice was advertised in the following manner:

- (a) Posted notice on the entranceway; Door #18 of the BTHS Hopkins Building;
- (b) Notices were sent to the Township Clerk, the Burlington County Times and the Trenton Times.

III. FLAG SALUTE

IV. ROLL CALL

	<u>ARRIVAL</u>	<u>DEPARTURE</u>
Mrs. Donna Custard	6:12 PM	9:20 PM
Mr. Milton Dilligard	6:12 PM	9:20 PM
Mrs. Susan Eichmann	6:12 PM	8:33 PM
Mrs. Maryann McMahon-Nester	6:12 PM	9:20 PM
Mrs. Velina Marie Riggi	6:12 PM	9:20 PM
Mr. Israel Rivera	6:12 PM	9:20 PM
Mr. Balvir Singh	6:12 PM	9:20 PM
Ms. Michelle Spotts	6:12 PM	9:20 PM
Mrs. Sherry Knight	6:12 PM	9:20 PM
Mrs. Mary Ann Bell, Interim Supt./BA	6:12 PM	9:20 PM
Mrs. Robyn Hessberger, Interim Board Secretary	6:12 PM	9:20 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	6:12 PM	9:20 PM
Mr. David Serlin, Solicitor	Absent	---

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V. PRESENTATION

Appendix W1

Mr. Winkelspecht, Mrs. Dewey and Mrs. Haley presented an update to the Board on the information regarding the Measure of Academic Progress program.

(Work Session to resume after Budget Meeting)

VI. BUDGET MEETING - CALL TO ORDER

The March 16, 2016 Budget Meeting of the Burlington Township Board of Education was called to order by Mrs. Sherry Knight, Board President, at 7:00PM. in the Board Conference Room, Hopkins Building, located at 700 Jacksonville Road, Burlington, NJ.

VII. STATEMENT OF CONFORMANCE

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On March 7, 2016, the Secretary gave notice of this Budget meeting to be held at 7:00PM. in the Board Conference Room, Hopkins Building. This notice was advertised in the following manner:

- (a) Posted notice on the entranceway; Door #18 of the BTHS Hopkins Building;
- (b) Notices were sent to the Township Clerk, the Burlington County Times and the Trenton Times.

VIII. FLAG SALUTE

IX. ROLL CALL

	<u>ARRIVAL</u>	<u>DEPARTURE</u>
Mrs. Donna Custard	7:00 PM	7:11 PM
Mr. Milton Dilligard	7:00 PM	7:11 PM
Mrs. Susan Eichmann	7:00 PM	7:11 PM
Mrs. Maryann McMahon-Nester	7:00 PM	7:11 PM
Mrs. Velina Marie Riggi	7:00 PM	7:11 PM
Mr. Israel Rivera	7:00 PM	7:11 PM
Mr. Balvir Singh	7:00 PM	7:11 PM
Ms. Michelle Spotts	7:00 PM	7:11 PM
Mrs. Sherry Knight	7:00 PM	7:11 PM
Mrs. Mary Ann Bell, Interim Supt./BA	7:00 PM	7:11 PM
Mrs. Robyn Hessberger, Interim Board Secretary	7:00 PM	7:11 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	7:00 PM	7:11 PM
Mr. David Serlin, Solicitor	Absent	---

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X. BUDGET UPDATE

Mrs. Bell provided an overview and background information on the Budget as well as additional information from the last budget meeting on March 2, 2016. Changed documents for this meeting are attached.

1. Impact on Taxpayers
2. 2016-2017 Budget Details

XI. INITIAL BUDGET RESOLUTION

Appendix W2

1. On the motion by Mrs. Custard, second by Mr. Singh to recommend to adopt the following Budget Resolution for submission to the Executive County Superintendent for approval.

WHEREAS, the Burlington Township Board of Education approved the school district budget for the FY 2016-17 school year for submission to the Executive County Superintendent in the following amounts:

2016-2017	TOTAL	ANTICIPATED REVENUES	LEVY
General Fund	60,509,321.00	20,939,524.00	39,569,797.00
Special Revenue Fund	997,821.00	997,821.00	0.00
Debt Service Fund	4,474,050.00	1,007,476.00	3,466,574.00
TOTAL	65,981,192.00	22,944,821.00	43,036,371.00

No waivers to be taken. No banked cap to be used.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

XII. OPEN FOR PUBLIC COMMENT

None

(Resume Work Session)

**PUBLIC WORK SESSION
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XIII. EXECUTIVE SESSION

On the motion of Mrs. Custard, seconded by Mrs. McMahon-Nester, to recommend to adopt a resolution to move into Executive Session at 7:11 PM.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

RESOLUTION

RESOLVED, THAT PURSUANT to Section 8 of the Open Public Meetings Act, the public shall be excluded from this portion of the meeting involving the discussion of:

1. Matters Relating to the Employee Relationship
 - a. Teaching Position LDTC
 - b. CST Director interviews
 - c. Administrator Contracts

FURTHER RESOLVED, that discussion of such subjects in Executive Session will be disclosed to public at some later time. **Appendix W3**

On the motion of Mr. Singh, seconded by Mrs. McMahon-Nester, to approve the return to Regular Session at 7:30 PM. Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

XIV. COMMITTEE REPORTS

Appendix W5

1. **Curriculum Committee** - Mrs. McMahon-Nester - Chair - [See Report](#)
2. **BT Foundation Liaison** - Mr. Dilligard - [See Report](#)
3. **Policy Committee** - Mrs. McMahon-Nester, Chair, noted that there are several policies for review that will be on the agenda for the March 23rd meeting.
4. **Communications Committee** – Mrs. Eichmann, Chair - our Parent University is presenting a seminar “What Your Children Don’t Want you to Know”.
5. **Township Liaison Meeting** - Mr. Rivera, Chair - [See Report](#)

No other reports were give at this time.

XV. BOARD DISCUSSION

The Board discussed items that will be placed on the March 27, 2016 agenda for approval.

**PUBLIC WORK SESSION
March 16, 2016**

XVI. EXECUTIVE SESSION

On the motion of Mrs. Custard, seconded by Mrs. McMahon-Nester, to recommend to adopt a resolution to move into Executive Session at 8:33 PM.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

Mrs. Eichmann left the meeting at this time.

RESOLUTION

RESOLVED, THAT PURSUANT to Section 8 of the Open Public Meetings Act, the public shall be excluded from this portion of the meeting involving the discussion of:

1. Matters Relating to the Employee Relationship
 - a. Superintendent Search Process

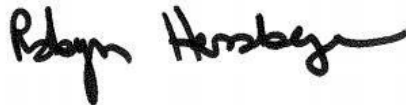
FURTHER RESOLVED, that discussion of such subjects in Executive Session will be disclosed to public at some later time. **Appendix W4**

On the motion of Mr. Singh, seconded by Mr. Dilligard, to approve the return to Regular Session at 9:20 PM. Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

XVII. ADJOURNMENT

On the motion of Mr. Singh seconded by Mrs. Custard, approval was made to adjourn at 9:20PM. Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

Respectively submitted,



Robyn Hessberger
Asst. Business Administrator/
Interim Board Secretary

BURLINGTON TOWNSHIP BOARD OF EDUCATION

A Resolution Providing for a Meeting Not Opened To the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

Whereas, the Board of Education of the Township of Burlington is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an executive session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the said Board of Education of the Township of Burlington to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family, circumstances and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions, which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Burlington assembled in executive/public session on **March 16, 2016** that at 7:11PM to 7:30PM an **executive session** was closed public on **March 16, 2016** at in the Board meeting room, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Board of Education that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Board of Education of the Township of Burlington at an executive/public meeting held on **March 16, 2016.**

A handwritten signature in black ink, appearing to read "Robyn Hessberger".

Robyn Hessberger
Asst. Business Administrator/
Interim Board Secretary

BURLINGTON TOWNSHIP BOARD OF EDUCATION

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in Accordance with the Provisions of the New Jersey Open Public
Meetings Act, N.J.S.A. 10:4-12

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Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an executive session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the said Board of Education of the Township of Burlington to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (5) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (6) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family, circumstances and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

- (7) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions, which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
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- (10) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
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- (12) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Burlington assembled in executive/public session on **March 16, 2016** that at 8:33PM to 9:20PM an **executive session** was closed public on **March 16, 2016** at in the Board meeting room, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Board of Education that the public interest will no longer be served by such confidentiality.

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